



NOTICE OF MEETING

Ohio Hills Health Centers will hold its next regular meeting at 12:00 Noon, on Monday, **March 20, 2023, at the New Life Center, however, if you do not feel comfortable attending in person you can attend via conference call.**

Call in number for Board Meeting: 267-807-9601
PIN number: 810107

AGENDA

CALL TO ORDER – Chairperson

MINUTES OF FEBRUARY 27, 2023 – Recording Secretary

CHIEF OPERATING OFFICER’S REPORT – Michael Carpenter

MEDICAL DIRECTOR’S REPORT – Himalaya Patcha, M.D.

DENTAL DIRECTOR’S REPORT – Amber Doyle, DDS

DIRECTOR OF QUALITY AND CLINICAL SYSTEMS – Debbie Fisher, R.N.

DIRECTOR OF OUTREACH AND DEVELOPMENT REPORT – Jan Chambers

DIRECTOR OF REVENUE CYCLE MANAGEMENT REPORT – Dee Stewart

FINANCE COMMITTEE REPORT

STAFF ACCOUNTANT – Teresa Lyle

CHIEF EXECUTIVE OFFICER’S REPORT – Jeff Britton

OTHER BUSINESS

ADJOURNMENT

JAB/dm

OHIO HILLS HEALTH CENTERS
Minutes of Meeting
February 27, 2023

The Ohio Hills Health Centers Board of Trustees held its regular meeting at the New Life Center on February 27, 2023.

Call-in Number: 267-807-9601

Passcode: 810107

Present were:

Mr. Brad Hudson, President
Mr. Les Tickhill, Secretary
Mrs. Anita Rogers, Barnesville Representative (Call In)
Mr. Tim McKelvey, Treasurer, Barnesville Representative
Mr. Charles Bardall, Freeport Representative
Mrs. Donna Secrest, Monroe County Representative (Call-In)
Tim Hall, Barnesville Representative
Mr. Brent Tisher, Monroe County Representative
Mr. Robert Koch, Freeport Representative

Also, present were:

Jeff Britton, Chief Executive Officer
Michael Carpenter, Chief Operating Officer
Dr. Amber Bauer-Doyle, Dental Director
Teresa Lyle, Staff Accountant
Debbie Fisher, Director of Quality and Clinical Systems
Karen Gilham, Human Resources Coordinator
Denise McBurney, Recording Secretary

Absent was:

Himalaya Patcha, M.D., Medical Director
Mr. Steve Bates, Quaker City Representative
Dee Stewart, Director of Revenue Cycle Management
Jan Chambers, Director of Outreach and Development

Meeting was called to order by Brad Hudson at 12:20 p.m.

A quorum being present, Charles Bardall made a motion to approve the minutes of January 16, 2023. Seconded by Robert Koch.

CHIEF OPERATING OFFICER'S REPORT

Call Center

1. Michael reported on Call Center Statistics from January 2023. There were 6,694 calls received with 6,169 calls answered for an answer rate of 92.16%. The goal is 95%. The average wait time was 46 seconds and the average talk time was 1 minute and 37 seconds. Brad questioned how many Call Center Staff we have answering the calls. Michael stated there are 3 Call Center Staff answering calls. Brad questioned if the Call Center had to do much documentation and Michael replied Call Center Staff do telephone encounters and assigns this appropriately. Brad asked if we ever calculate how much time it takes to handle each patient. Michael stated there is no way to track this. Brad questioned if 3 staff are enough for the Call Center and if not, maybe we need to think about adding an additional Call Center Staff.

2. Operations

Michael reported on new Patient Applications for January. There were 150 applications issued. (104 Medical and 46 Dental). There were 122 new patient appointments. Breakdown of patient appointments by provider/sites is as follows: OHCC Barnesville Dental - There were 26 applications issued and provider information as follows: Dr. Brewer = 25, Dr. Bauer = 1; OHHC Barnesville – There were 35 applications issued and provider information as follows: Ryan = 1, Miles = 16, Dr. Patcha = 3, Dr. Wooten = 11, Melissa = 4, Penny = 0; OHHC Caldwell – There were 3 applications issued for Dr. Overmiller; OHHC Freeport Dental – There were 31 applications issued and provider information as follows: Dr. Ney = 2, Dr. Bauer = 19, Dr. Brewer = 10; OHHC Freeport – There were 3 applications issued with all 3 being patients of Ryan; OHHC Quaker City – There were 14 applications issued with all 14 being patients of Staci; OHHC Woodsfield there were 28 applications issued and provider information as follows: Dr. Williamson = 2, Dr. Overmiller = 3, Jenna = 10, Morgan = 11, Melissa = 2.

Michael reported on OHHC Caldwell schedule. The patient volume continues to be extremely low. Dr. Overmiller's weekly total at OHHC Caldwell has not eclipsed 8. From Dr. Overmiller's perception this arrangement is not working and feels that 1 day a week at OHHC Caldwell would be suitable. Additionally, do have a growing need for an additional provider at OHHC Woodsfield. An Operational and Financial Review were conducted. Michael proposed the following to the Board for a motion: Dr. Overmiller to be at OHHC Caldwell 1 day week (Monday's) only. Move Dr. Overmiller to OHHC Woodsfield 3 days a week and 1 day per week with MVHC-Malta.

Jeff reported have had a lot of patient complaints regarding Dr. Overmiller at OHHC Caldwell. She has been down at Caldwell for 3 years now and have not been able to build that practice. Tim Hall questioned if moving her to OHHC Woodsfield is in the best interest

of the organization and Michael reported that everyone loves her at OHHC Woodfield. Tim Hall questioned if a different practitioner in Noble County would be helpful and Jeff reported that he thinks this would be helpful and that the mid-levels are great at this, and his goal is to put a mid-level at OHHC Caldwell.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Tim McKelvey made a motion to approve Dr. Overmiller working at OHHC Caldwell on Monday's only, working at OHHC Woodfield 3 days a week and continuing with the 1 day a week at MVHC-Malta as presented to the Board. Seconded by Les Tickhill.

RESOLVED, that the motion passed unanimously.

3. Construction Project Updates

Barnesville Dental – 1st floor Chaney. Michael reported there has been a delay with the door/hardware delivery. Project should be finished the end of April or early May.

Michael reported on the Roof/Window replacement. This is pending HRSA C8E Change of Scope approval.

Michael Carpenter requests Board Approval for the Chief Operation Officer's Report.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Charles Bardall made a motion to approve the Chief Operation Officers report as presented to the Board. Seconded by Brent Tisher.

RESOLVED, that the motion passed unanimously.

Chief Operating Officers Report – Attached

MEDICAL DIRECTOR'S REPORT – There was no report given by the Medical Director.

DENTAL DIRECTOR'S REPORT

1. Dr. Bauer gave the following staffing update. Full-time dental assistant from OHHC Freeport Dental is currently on medical leave and will be out at least another 12 weeks. A PRN dental assistant job posting has been published. No suitable applicants at this time. This will affect OHHC Freeport Dental staffing and productivity.

2. Dr. Bauer reported new patient applications will be on hold indefinitely. This will be re-evaluated in the next 6 months. Focus needs to be on treating all of our current patient's needs. Tim McKelvey stated if you do not put that person on a waiting list you will miss out on patient's and they will go elsewhere. Tim McKelvey stated we need to look at hiring another dentist. Jeff stated we hired a dental recruiter several months ago and we are actively recruiting for another dentist. Brad questioned if we are planning on having an open house for OHHC Barnesville Dental when we open up downtown. Jeff stated will probably have an open house and incorporate both OHHC Barnesville Dental new location and the new offices on the second floor.
3. Dr. Bauer reported will most likely be reaching our denture 12 patient maximum this Wednesday, March 1, 2023. We are about halfway through our partial denture patients for the year (max will be 24 patients).
4. Dr. Bauer reported on recommendations from D4 Consulting Group (who specializes in FQHC Dental Operations). D4 Consulting Group recommended to no longer schedule out 6 month cleaning appointments (give patient reminder cards to call 1 month before they are due to schedule their appointment) and to ask patient to confirm their appointments 24 hours in advance. If not confirmed, the appointment would be filled with another patient. Tim McKelvey stated he hates to be negative but does not think patients are going to call. Jeff stated D4 Consulting Group has done a full audit and sample week analysis of both of our dental sites. Jeff reported a PowerPoint presentation was done by D4 Consulting Group. The problem is more prevalent at OHHC Freeport Dental as they see a higher number of Medicaid patients. Tim McKelvey questioned what if you schedule a person and they don't show up. Jeff stated then we can plug in the patients on the waiting list. There will be an educational aspect for the dental patients and signage will need to be posted in the waiting areas.

Dr. Bauer requests Board Approval of Dental Directors Report.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Tim McKelvey made a motion to approve the Dental Directors report as presented to the Board. Seconded by Tim Hall.

RESOLVED, that the motion passed unanimously.

Dental Director's Report – Attached.

DIRECTOR OF QUALITY AND CLINICAL SYSTEMS REPORT

1. Debbie reported on COVID -19 as follows:

Vaccines for the week of 02/20/2023

- Vaccine – 3 total All Bivalent

Testing for the week of 02/20/2023 results: 36 completed, 3 positives; 8% positivity rate. Also did have one person positive for flu in the last month. This is information that Brad had asked about in previous meetings.

It has been reported by the Department of Health and Human Services that the COVID-19 Public Health Emergency will end May 11, 2023. This does not necessarily mean that COVID has ended but the Federal Government can no longer sustain the fundings. However, it was reported that from January 2022 many positive trends showing such as COVID cases being down to 92%, COVID hospitalizations down 80% and COVID deaths down 80%. Brad questioned about staff and wearing masks and will there be an end to having to wear masks. Jeff reported until we hear differently from CMS will continue to require masking.

- ### **2. Debbie reported the Quality Improvement Program Description and Work Plan for 2023 was shared on the Board Portal and if anyone has any questions, she would be more than happy to answer them.**

Debbie Fisher requested Board approval for the Director of Quality and Clinical Systems Report.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Robert Koch made a motion to approve the Director of Quality and Clinical Systems Report as presented to the Board. Seconded by Les Tickhill.

RESOLVED, that the motion passed unanimously.

Director of Quality and Clinical Systems Report – Attached

Risk Management

- ### **1. Debbie reported there were two incidents again with Nurse visit injections. The correct patient received the correct medication; however, the incorrect dose was given. Both resulted in no harm to the patients. However, recently we made changes to our Best Practice Allergy injection process. This staff member did not follow the Best Practice recommendations. This staff member had already taken a new position outside of OHHC prior to this incident being found.**

Debbie Fisher requested Board Approval for the Risk Management Report.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Robert Koch made a motion to approve the Risk Management Report as presented to the Board. Seconded by Les Tickhill.

RESOLVED, that the motion passed unanimously.

Director of Quality and Clinical Systems Report – Attached

DIRECTOR OF OUTREACH AND DEVELOPMENT REPORT

1. Michael reported OHHC is continuing to be active with social media and outreach. Facebook has 2,128 followers; Twitter has 120 followers and Instagram has 90 followers.

Events:

Open House – Dental

Barnesville Chamber Luncheon – March 8th. – All Board members are invited to attend.

St. Clairsville Chamber Luncheon at Undo’s West April 26, 2023

Job Fair

Barnesville Head Start – Dental – March 22, 2023 – Pre-School

Barnesville Annual Chamber Dinner Sponsor

Barnesville Fun in the Ville

All Brochures have been updated and will be given out at events.

2. Michael reported on the following Grant/Foundation Funding:
 - HRSA School Based Funding - \$400,000.00 – Awarded.
 - Belmont Harrison Career Center
 - ARC Community Grant – Planning Grant – Belmont, Buckeye Hills (Woodsfield/Caldwell), Guernsey and Harrison – Activity
 - ARC Power Grant – Counties impacted by coal jobs – February
 - Board of Mental Health and Recovery – Submitted - \$12,500.00 – Funded.
3. Michael reported on Capital Budget Allocations:
 - \$100,000.00 OHHC – Woodsfield moving forward. Approved.
 - \$100,000.00 OHHC – Quaker City renovations – Being reviewed by Department of Higher Education

- Federal \$650,000.00 – Third Floor project to allow room for expanded Behavioral Health on the 2nd. Floor – Received.
4. Michael reported on the Community Needs Health Assessment Implementation Plan which was in the Board members packet. Michael asks for approval for the Community Needs Health Assessment Implementation Plan.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Les Tickhill made a motion to approve the Community Needs Health Assessment as presented to the Board. Seconded by Brent Tisher.

RESOLVED, that the motion passes unanimously.

5. Michael reported that Jan is working on an application to nominate Dr. Patcha as Citizen of the Year for his 30 years of service to the Barnesville Community. Michael requests that the Board Members sign this letter before submission.

Michael requests Board Approval for the Director of Outreach and Development Report.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Les Tickhill made a motion to approve the Director of Outreach and Development Report as presented to the Board. Seconded by Charles Bardall.

RESOLVED, that the motion passed unanimously.

Director of Outreach and Development Report – Attached

DIRECTOR OF REVENUE CYCLE MANAGEMENT REPORT

1. Karen reported the current month charges for January were \$634,799.14.
2. Karen reported the current month payments for January were \$357,159.95.
3. Karen reported the current month contractual adjustments for January were \$225,216.99.

4. Karen reported the current month write-off adjustments were \$33,765.38 for January. Write-off adjustment includes sliding fee, interest, collection balance transfer, insurance adjustments, small balances, etc.
5. Karen reported the account receivable days were 26.28 for January.
6. Karen reported included in the Board Packet was the Sliding Fee Discount Annual Patient Satisfaction Survey for the Board to review. If there are no questions or concerns, Karen requests Board Approval of the Survey.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Robert Koch made a motion to approve the Sliding Fee Discount Annual Patient Satisfaction Survey as presented to the Board. Seconded by Les Tickhill.

RESOLVED, that the motion was passed unanimously.

7. Karen reported that also included in the Board Packet were three policies for the Board to review. The first policy is the Sliding Fee Discount Program Policy. There were minor changes made with punctuation and wording, and the new sliding fee scale has been updated for the Patient Discount Program. The Annual Discount Program Satisfaction Survey and the Triennial Sliding Fee Discount Program Focus Group Survey were updated. The other two policies were the Billing and Collection Process and the Fee Waiver Policy. There were minor changes made on some wording of these two policies as well. If there are no questions or concerns, Karen asks for Board approval of these three policies, the sliding fee scale, and surveys.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Brent Tisher made a motion to approve the Sliding Fee Discount Program Policy, Billing and Collection Process, Fee Waiver Policy, Sliding Fee Scale and Surveys as presented to the Board. Seconded by Charles Bardall.

RESOLVED, that the motion passed unanimously.

Karen Gilham requests Board Approval for the Director of Revenue Cycle Management Report.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Tim McKelvey made a motion to approve the Director of Revenue Cycle Management Report as presented to the Board. Seconded by Les Tickhill.

RESOLVED, that the motion passed unanimously.

Director of Revenue Cycle Management Report – Attached

FINANCE COMMITTEE REPORT

The Preliminary Financial Statements (January 31, 2023) will be discussed during the Staff Accountant's Report.

STAFF ACCOUNTANT'S REPORT

Teresa reported on the Balance Sheet as of January 31, 2023. This is the final month of our fiscal year. There will still be year-end entries to post.

Teresa will review totals.

Cash and Cash Equivalents \$1,714,229.33. Accounts Receivable Net of Doubtful Accounts \$363,220.17. Other Receivables \$154,316.63. Total Current Assets \$2,231,766.13.

Total Property, Plant and Equipment (Net) \$6,548,325.98. Total Intangible Assets Net \$152,166.32. Total Assets \$8,939,356.43.

Total Current Liabilities \$534,171.47. Long-term Debt \$3,199,651.44. Deferred Credits & other Liabilities \$1,323,606.86. Total Liabilities \$5,057,429.77.

Profit year-to-date \$135,202.28. Total Fund Balance \$3,881,926.66. Total Liabilities and Fund Balance \$8,939,356.43.

Teresa also reviewed the Statement of Revenues and Expenditures as of January 31, 2023. Grant Revenue \$2,042,146.00 – This is the H80 Grant that OHHC receives every year. Revenue – Patient Fees (Net) \$3,905,942.62. Other Patient Revenue \$1,075,057.77. Other Revenue \$451,064.81. ARP H8F Grant \$1,301,763.56. Total Revenue \$8,775,974.76. Expenses – Personnel \$4,724,915.75. Fringe Benefits \$1,660,231.49. Personnel and Fringe Benefits are the biggest expenses. Travel \$25,175.01. Consumable Supplies \$549,760.05. Consult & Contractual \$663,507.31. Other \$690,166.55. Depreciation/Amortization (cannot budget for) \$327,016.32.

Total Expenses \$8,640,772.48. CHC Profit year-to-date \$135,202.28. CHC (Loss) month-to-date (\$70,844.50).

SITE TOTALS

SITE	Current Month Profit (Loss)	Year-To-Date Profit (Loss)
OHHC Woodsfield	(\$18,787.70)	(\$136,843.33)
OHHC Caldwell	(\$2,542.52)	\$14,983.18
OHHC Freeport	(\$3,334.79)	\$49,223.29
OHHC Barnesville	(\$6,970.41)	\$456,502.13
OHHC Quaker City	(\$2,557.13)	(\$3,433.31)
OHHC Freeport Dental	(\$9,385.62)	(\$237,590.30)
OHHC Barnesville Dental	(\$23,508.33)	(\$3,881.38)
OHHC Belmont Career Center Medical	(\$1,748.00)	(\$1,748.00)
OHHC Belmont Career Center Dental	(\$2,010.00)	(\$2,010.00)
CHC Total	(\$70,844.50)	\$135,202.28

Teresa reported that all sites had a loss for the month. OHHC Caldwell had a year-to-date profit only due to the fact that we get money from MVHC for Dr. Overmiller’s services. OHHC Barnesville – Jeff said there is no way we are making that much money and part of the reason is we had the H8F Grant for the second floor and now that is completed. OHHC spent money for renovations and equipment for the second floor. This will transfer to the balance sheet once this is completely done.

Teresa reported on the 340B Other Patient Revenue Prescription Assistance Program. Total Pharmacy Revenue year-to-date versus prior year to date difference (\$161,774.77). Total Pharmacy Expenses year-to-date versus prior year-to-date difference (\$2,739.71). Savings year-to-date versus prior year-to-date difference (\$159,035.06).

Teresa reported she has the 2022 – 2023 Revised Budget; however due to time constraints, Jeff instructed her to present this at the next meeting.

Teresa Lyle requests Board Approval for the Staff Accountant’s Report.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Charles Bardall made a motion to approve the Staff Accountant’s Report as presented to the Board. Seconded by Tim Hall.

RESOLVED, that the motion passed unanimously.

Staff Accountant Report – Attached

CHIEF EXECUTIVE OFFICER’S REPORT

1. Finance Committee Update

Jeff reported 2,458 patients were seen in the offices in January compared to 2,347 for December 2022. OHHC Barnesville is seeing the same number of patients in January as before Jodi Gottardi left. The Medical AR was \$386,350.47, Dental AR was \$151,817.37 and the Consolidated AR was \$538,167.84. Medical expenses were \$596,969.27, Dental expenses were \$150,389.88 and the Consolidated expenses were \$747,359.15. Fiscal Year 2022 Dental adjustments are rising proportionally with the Dental patient revenue. Fiscal Year 2022 medical adjustments are rising slower than medical patient revenue.

2. 340B Update

Jeff reported Omnicell completed the Proforma on closed door pharmacy. They concluded that OHHC does not have enough prescription volume or specialty prescriptions to pay for an in-house pharmacy and the needed staff. Jeff stated he was disappointed to hear this but he and Michael are going to Washington March 8 and 9 to meet with congressmen and senators regarding 340B. During a CEO call on Thursday, was told an agreement has been reached between drug companies and the NACHC regarding 340B and it was good news for FQHC’s. The agreement will have to be voted on then go to the Senate once the bill is sponsored and introduced. No other details currently but should find out next week in Washington. Jeff reported did have 340Basics conduct a detailed analysis of our 340B Program. They are estimating OHHC would have additional savings of \$247K a year if we added WalMart and CVS and reported our prescription data to ESP. No PHI is submitted to ESP. The feedback we are getting is that the drug manufacturers want to ensure they are not paying for duplicate discounts. There has been a 333k bottom line loss in the last 5 months (September – January). The recommendation from 340Basics is to start reporting that data. Currently we have 7 other contract pharmacies. They guarantee if you start reporting data you are going to increase your savings with other contracted pharmacies. Jeff stated a final decision will need to be made once he and Michael return from Washington.

3. Dental Search

Jeff reported our recruiter is currently talking with 2 potential candidates.

4. SBHC Update

Jeff reported HRSA has approved the new location. Insurance provider credentialing has begun. Construction is almost completed. Current advertising for a PA or NP to work there. Miles Jefferis will work at the SBHC on his day off until we can find a full-time provider. Tim Hall questioned if we are keeping an open line of communication for other school districts who may be interested and Jeff answered yes.

5. Cost Containment Strategies

Jeff reported Karen Gilham is working with an insurance agency from Marietta to look at cheaper health insurance. This is our biggest expense each month. Brad questioned how many employees have health insurance. Karen stated about 50ish.

Also, looking at discontinuing Azara which is a population health module. This could result in \$1,000/month savings. Azara is costing OHHC \$612,000.00 a year and it only has one function that is being used.

Meeting will be held tomorrow with myself, Michael, and Rob from TSG to discuss the help desk expenses and switching to another IT provider for help desk. This could result in \$2,500/month savings.

To date, we have not replaced Jodi Gottardi's position and 3 nursing positions at OHHC Barnesville. For February should see our expenses decrease due to not replacing Jodi and not replacing the 3 nursing positions.

6. C8E Grant Update

Jeff reported he has submitted all paperwork for HRSA for approval to redirect C8E grant dollars. The grant was written for the construction of offices on the 3rd. floor but once root started leaking, we asked HRSA for approval to change the scope of the construction project. Once approved we will look to go out to bid on roofing project for both Barnesville buildings.

7. Chronic Care Management Update

Jeff reported H3C has agreed to a one-year contract. H3C Staff have been given access to ECW and contacting OHHC Medicare patients will begin soon. All of our Medicare patients will be enrolled into this program. Tim Hall questioned when the 20-minute call to Medicare patients will begin and when do you think we will receive reimbursement for this. Jeff stated it will probably be March before we see any reimbursement. Tim McKelvey questioned if they make a call and nobody answers is this billable and the answer was no.

8. D4 Solutions Dental Consulting

Jeff reported a lot of valuable information came out of the 2-week dental analysis. Many things are needed to correct dental which will help the financial loss. To sum things up, our dental practice is very small and OHHC needs to take advantage of every appointment. Analysis revealed OHHC Barnesville Dental was 75% efficient and OHHC Freeport Dental was 65% efficient. This information was presented to both Casey Edwards and Dr. Bauer and it was not well received. Dr. Bauer and Casey Edwards are meeting regularly with D4 to implement the corrective actions. Michael, Dr. Bauer, Casey, and myself meet every two weeks to discuss dental issues but will begin meeting weekly to further assist with the corrective actions. Jeff stated he hopes Dr. Bauer, Dr. Brewer and Casey Edwards are hearing what we are saying about the corrective action that needs to take place. Robert Koch stated this is a fixable problem. Jeff stated the groundwork has been laid for the corrective action with both Dr. Bauer and Casey Edwards.

9. OHHC Billboards

Jeff reported that there are OHHC Billboards going up around the valley. The purpose of these billboards are to try to get people to take the COVID Vaccine. OHHC bought 16 billboards and Lamar gave OHHC 4 for free.

Jeff Britton requested Board approval for the Chief Executive Officer's Report.

RESOLUTION

Adopted 02/27/2023

WHEREAS, Tim Hall made a motion to approve the Chief Executive Officer's Report as presented to the Board. Seconded by Brent Tisher.

RESOLVED, that the motion passed unanimously.

Chief Executive Officer's Report – Attached

BUSINESS:

1. Jeff reported he is concerned about the overall financial picture for the whole organization as he does not want to get to the point of having lay-offs. We have to be better stewards at managing our money. With the realignment of grant money this will give us a better picture of how things are going financially.

ADJOURNMENT

There being no further business motion made to adjourn meeting at 2:35 p.m. by Tim Hall. Seconded by Brent Tisher.

Robert Koch, Secretary

Denise McBurney, Recording Secretary

**Ohio Hills Health Centers
Outreach and Development- March 2023 Board Report**

Marketing/Outreach

Social Media- Facebook-2,140 followers/ Twitter- 105 followers/ Instagram-91 followers

Events-

Open House- Dental
Barnesville Chamber Luncheon- March 8th
Barnesville Head Start-Dental- 3/22
St. Clairsville Chamber Luncheon @ Undo's West4/26/23
Mall Job Fair- 4/26
Barnesville Annual Chamber Dinner-Sponsor
Barnesville Fun in the Ville
Hoops for the Heart – Monroe County Free Screenings Begin May
Senior Support Fair- May 2nd

Brochures Updated

Fundraising

Grant/Foundation Funding

- HRSA School Based Funding- \$400,000- awarded
 - Belmont Harrison Career Center-Nov 28th
- HRSA School Based Health Center- \$350,000 yr.2 years/ Caldwell
- ARC Community Grant- Planning Grant-Belmont, Buckeye Hills (Woodsfield/Caldwell), Guernsey and Harrison- Activity
- Board of Mental Health and Recovery- approved- \$12,500

Capital Budget Allocations

Capital Budget –

- \$100,000 OHHC-Woodsfield moving forward. Approved
- \$100,000 OHHC- Quaker City renovations- Being reviewed by Dept. of Higher Education
- Federal- \$650,000- 3rd Floor project to allow room for expanded Behavioral Health on 2nd Floor- Received

Submission to Nominating Committee

Nikki Baker Lude

Submission to the OHHC Board of Directors - Nominating Committee
Nikki Baker-Lude, Woodsfield Ohio

Nikki is a resident of Monroe County, Ohio. She is a 2004 graduate of the Max M. Fisher College of Business at Ohio State University in Columbus, Ohio. In 2022 Nikki completed the Chartered Advisor in Philanthropy designation.

She is a Financial Advisor in Woodsfield, Ohio. Nikki has worked in the financial services industry since 2003. In 2008 she became a CERTIFIED FINANCIAL PLANNERTM practitioner and in 2010 became a Chartered Financial Consultant. Nikki offers a holistic approach to financial planning with her clients. She offers estate, insurance, investment and financial planning services to individuals, families, and small businesses.

Nikki is very active in her local community where she is a member of the Monroe County 4-H Endowment Committee, Monroe County Chamber of Commerce, Woodsfield Kiwanis Club, and Woodsfield Women of the Moose Lodge #1569. Nikki also serves on the board of the Monroe County Port Authority. In 2014 Nikki was instrumental in creating the Monroe County Community Foundation.

Nikki was instrumental in the creation of Hoops for the Heart to honor her father, Gregory Baker. Greg was president of Baker & Sons Equipment Company and Fire Chief 701 of the Lewisville Volunteer Fire Department, and a member of the Monroe County Firefighters' Association. Greg died at age 53, in 2011 due to a heart attack he suffered while fighting a fire. Nikki created Hoops for the Heart to provide vital health screenings and heart health awareness to Monroe County citizens for little to no cost. Hoops for the Heart collaborated with OHHC-Woodsfield in 2022 to provide a total of 342 free screenings. OHHC was reimbursed \$26,992.00 for the costs we incurred. This event also generated new patients.

Nikki is interested in serving on the OHHC Board of Directors. Her name is submitted for consideration and review by the nominating committee.

OHIO HILLS HEALTH CENTERS
101 East Main Street Barnesville, Ohio 43713

POLICY NUMBER: 2.28	EFFECTIVE DATE: 1-03
TITLE: Disability Leave	REVISION DATE: 4-15, 10-17, 10-21, 3-23
PAGE: 1 OF 2	BOARD APPROVED: 3-20-23

HUMAN RESOURCES POLICY

Purpose:

To define how short term disability can be utilized by OHHC personnel.

Policy:

Ohio Hills Health Centers maintains a short term disability benefit plan for eligible employees. Full-time employees (37.5 - 40 hours per week) and permanent part-time employees (30 hours or more per week) are eligible to participate in the disability benefit plans.

The organization's short term disability plans are provided through an insurance policy currently with Northwestern Mutual Life. Eligible employees are entitled to benefits for disability as set forth by the terms of the policy in force at the time of the disability. A medical statement must be on file verifying the disability and projected date of return to work. A release to return to work should be on file with the Human Resources Coordinator.

General term of the plan is as follows:

Short Term Disability

Short term disability becomes effective on the fifteenth (15) day from the beginning date of the disability. The first fourteen (14) days of disability must be covered by sick days, vacation, personal days, days without pay or a combination of these days. Maximum short term disability benefit is 60% of pay/salary.

OHIO HILLS HEALTH CENTERS
101 East Main Street Barnesville, Ohio 43713

POLICY NUMBER: 2.28	EFFECTIVE DATE: 1-03
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PAGE: 2 OF 2	BOARD APPROVED: 3-20-23
HUMAN RESOURCES POLICY	

Employees who are on disability that have health/dental insurance through OHHC are still responsible for their portion of the health/dental insurance.

Note: An employee who is on disability leave is not eligible for regular pay/salary, sick pay, holiday pay, etc.

This policy and procedure shall be reviewed and updated consistent with the requirements and standards established by the Board of Trustees and by Health Center management, Federal and State law, regulations, and applicable accrediting and review organizations.

Responsible Parties:

Signature _____ Date _____
 OHHC Board of Trustees President

Signature _____ Date _____
 OHHC Chief Executive Officer